

Training Workshop

Incident Investigation

The training session:

- cover the essential aspects of the incident investigation process from the initial planning stage to determine corrective actions.
 - prepare the participants how to conduct an incident investigation, as part of an investigation team
 - is based on the Alberta Occupational Health & Safety Code; Alberta Health & Safety guidelines and the Canadian Standards Association CSA Z796-98
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- Duration: One (1) day course. Eight (8) hours
 - Maximum number of participants: 15
 - Location: Designated company site

Course Objectives

To understand,

- the purpose and importance of incident investigations
- the use of the initial actions during the first moments of an incident
- the legislative requirements for reporting and investigating
- who is responsible for implementing, performing and administering the investigation process
- the types of injuries, accidents or incidents that are reportable and require investigation
- How to estimate the incidents cost
- the phases of an investigation and how to conduct an accident / incident investigation
- The methods for gathering information including interview guidelines
- How to analyze the causes of incidents
- How to identify corrective measures and follow-up requirements
- How to write and complete an investigation report
- The importance of the data analysis
- The development of an effective critical incident plan

Once the participants have completed the basic training session they should be able to conduct an investigation applying the problem solving model used in class.

Materials

All Participants will receive comprehensive guide, which is an excellent source of reference.

Who should attend?

- Managers, supervisors, team leaders, coordinators, operators, workers and health & safety representatives who take part in incident investigations as part of their work.

Fee

For fee information, please contact to:

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